

**Sand Creek Community Schools** will receive sealed bid proposals for construction trade work from qualified contractors for **Various Roofing Projects and the Playground Paving Project**. The project will include two prime contracts—one for work associated with the **Playground Paving Project**, and one for the **Various Roofing Projects**. A pre-bid meeting will be conducted by Mende, Burke and Associates, LLC on **WEDNESDAY JUNE 11, 2008, at 2pm. local time at Ruth McGregor Elementary School, 6850 Sand Creek HWY, Sand Creek, MI 49279**. All Bidders are strongly encouraged to attend the walk-thru. Bidders are asked to report to the front office.

Proposals may be mailed or delivered in person to John Hackett, Superintendent, Sand Creek Community Schools, 6850 Sand Creek HWY., Sand Creek, Michigan 49279. Proposals must be received **prior to 2:00 p.m. on WEDNESDAY JUNE 18, 2008**, at which time Proposals will be opened publicly and read aloud at the Sand Creek Community Schools Superintendent's Office. All bids will be evaluated after the bid opening. All bids received **after** the bid receipt deadline will be returned unopened. Contracts will be awarded on or about June 20, 2008.

**Bidding documents are available for review as of MONDAY JUNE 2, 2008.** One (1) set of Bidding Documents will be provided to each Contractor furnishing a refundable plan deposit fee of \$50.00 per set and a non-refundable \$20.00 shipping fee, if delivery is requested. All checks and/or money orders are to be made **payable to Sand Creek Community Schools**. **Documents can also be requested to be sent electronically, in PDF format, without a fee.** Documents may be obtained from **Mende, Burke & Associates, LLC, 2370 Hudson Rd., Hillsdale, Michigan 49242. Phone: (517) 437-6998**. All questions regarding the bidding procedures or regarding the design and drawing/specification intent are to be directed to **Mende, Burke & Associates, LLC**.

A Bid Security in the amount of five percent (5%) of Base Bids shall accompany each proposal or proposal combination. The Bid Security may be in the form of a Bid Bond, Cashier's Check, or Money Order. Bids may not be withdrawn for a period of thirty (30) days after the bid date. Successful bidders may be required to furnish Surety Bonds as stated in the project specifications.

Unsuccessful bidders may return the documents for a refund within 30 days, provided the drawings are in good condition (i.e. no marks, highlighted take-offs, etc.). Refunds will not be made after 30 days.

The Owner reserves the right to reject any or all proposals, accept a bid other than the low Bid, and to waive informalities, irregularities and/or errors in the bid proposals which they feel to be in their own best interest.